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## About Peoplewware

Since our formation in 2001, we have been working with a growing number of companies to assist them in maximising their business opportunities, by providing an outsourced strategic business consultancy service.

Our work has involved us in supplying skills and expertise within the areas of customer relationship management, change management, project management, collaboration, risk assessment and management, compliance, internal and external communication, vendor selection and corporate governance. From this we have developed a change management 'methodology' process called ProjectBoard™, which assists companies in the following areas:

- Security and performance monitoring
- Collaboration and communication
- Outsourcing and supply chain management
- Risk management
- Knowledge and Document Management

In addition to this we have developed a number of strategic technical tools around document workflow. An example of this is our e-Copy connector for Microsoft Sharepoint Portal Server.

## About Microsoft Sharepoint Portal Server

Microsoft Sharepoint® Portal Server 2003 enables enterprises to develop an intelligent portal that seamlessly connects users, teams, and knowledge so that people can take advantage of relevant information across business processes to help them work more efficiently. Sharepoint Portal Server 2003 provides an enterprise business solution that integrates information from various systems into one solution through single sign-on and enterprise application integration capabilities, with flexible deployment options and management tools. The portal facilitates end-to-end collaboration by enabling aggregation, organization, and search capabilities for people, teams, and information. Users can find relevant information quickly through customization and personalization of portal content and layout, as well as by audience targeting. Organizations can target information, programs, and updates to audiences based on their organizational role, team membership, interest, security group, or any other membership criteria that can be defined.

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## About the eCopy Sharepoint Connector

The eCopy Connector for Microsoft Sharepoint lets you scan documents directly into Microsoft Sharepoint Services and Microsoft Sharepoint Portal Server using eCopy software technology.

With the eCopy Connector for Microsoft Sharepoint, hard copy documents are quickly converted into digital files to be stored in the Sites and Areas of Microsoft Sharepoint. Document name, title and any Text or Choice Meta Data attributes are input at the digital copier or scanner using eCopy ShareScan. This enables the document to be sent directly to the specified Site within Sharepoint for storage, where it is immediately available for retrieval by authorized Sharepoint users. Now, Sharepoint users can easily include paper documents in their digital workflows and supporting document lifecycle management processes. The eCopy Connector for Sharepoint is directly integrated with Sharepoint services, assuring customers that eCopy-created documents will be stored, indexed, and managed consistent with their existing content management procedures.

The system uses standard Microsoft authentication and security and integrates with Exchange.